



**FEDERAL UNIVERSITY OF RIO GRANDE DO NORTE (UFRN)  
VICE-PRESIDENCY OF PEOPLE MANAGEMENT (PROGESP) / VICE-PRESIDENCY OF RESEARCH (PROPESP) /  
VICE-PRESIDENCY OF GRADUATE STUDIES (PPG)**

**PUBLIC ANNOUNCEMENT No. 100/2021-PROGESP/PROPESQ/PPG**

**SIMPLIFIED SELECTION PROCESS FOR VISITING PROFESSOR  
AND FOREIGN VISITING PROFESSOR**

The FEDERAL UNIVERSITY OF RIO GRANDE DO NORTE (UFRN), through the Vice-Presidency of People Management, in the exercise of its duties, pursuant to Law no. 8745, of December 9<sup>th</sup>, 1993, to Law no. 12772, of December 28<sup>th</sup>, 2012, to Decree no.7485, of May 18<sup>th</sup>, 2011 and to Resolution no. 110/2008-CONSEPE [Higher Council for Teaching, Research and Community Outreach], of June 10<sup>th</sup>, 2008; announces the opening of applications to the simplified selection process for the hiring of Higher education VISITING PROFESSOR and FOREIGN VISITING PROFESSOR, under an Exclusive Dedication working regime, in accordance with the internal rules established by Resolution no. 069/2017-CONSEPE, of June 20<sup>th</sup>, 2017 and the Annex XII of Resolution no. 150/2019-CONSEPE, of September 24<sup>th</sup>, 2019, which are considered integral parts of this Public Announcement, available in the following website: [www.sigrh.ufrn.br](http://www.sigrh.ufrn.br), pursuant to the following instructions.

**1. THE PURPOSES**

1.1. Fill vacancies, on a temporary basis, by renowned national or foreign specialists in their areas of knowledge to support the execution of stricto sensu graduate programs; to contribute to the improvement of teaching, research and community outreach programs; to contribute to the execution of lecturer training programs or to facilitate the scientific and technological exchange, in accordance with the legislation in force and the Institutional Development Plan – PDI.

**2. THE VACANCIES**

- 2.1. The present selection process is intended for the immediate filling of **34 (thirty-four) vacancies** and the establishment of a reserve, in a quantity limited to the equivalent professor bank of UFRN (article 2nd, §2nd of Law no. 8745/93), as specified below:
- 2.2. The vacancies of this public announcement may be filled in the categories of Senior Visiting Professor or Junior Visiting Professor, as per requirements specified in **Chapter 4** of this instrument and the specifications defined by the Special Committee.
- 2.3. Among the **34 (thirty-four) vacancies** provided for in the public announcement, 20% (twenty percent) will be filled pursuant to §2nd of Article 5<sup>th</sup> of Law no. 8112/90, to Decree no. 3298/99 and to the Decree no. 9508/2018, that is, **07 (seven) immediate vacancies**, to be distributed in a public draw procedure provided for in items 2.11 to 2.15 of this public announcement. *(Included through publication in the Federal Official Gazette (DOU) No. 219, dated November 23<sup>rd</sup>, 2021)*
- 2.4. If the application of the percentage referred to in the previous item results in a fractional number, this must be raised to the first subsequent whole number, pursuant to Article 5th, §2nd of Law No. 8112/90 and to Article 1st, §3rd of Decree No. 9508/2018. *(Included through publication in the Federal Official Gazette (DOU) No. 219, dated November 23<sup>rd</sup>, 2021)*
- 2.5. Persons with disabilities will be considered as those who fall into the categories listed in the Law no. 13146, of July 6th, 2015, in Article 4th of Decree No. 3298/1999, with the changes introduced by the

Decree No. 5296/2004, in §1st and §2nd of Article 1st of Law No. 12764, of December 27th, 2012 (Autistic Spectrum Disorder), and those contemplated by the enunciation of the Precedent No. 377 of the Superior Court of Justice (STJ): "the bearer of monocular vision is entitled to compete, in open competitive selection processes for admission into the public service, for the vacancies reserved to persons with disabilities", subject to the provisions of the Convention on the rights of Persons with Disabilities and its Optional Protocol, ratified by Decree No. 6949/2009. *(Included through the publication in the Federal Official Gazette (DOU) No. 219, of November 23<sup>rd</sup>, 2021)*

- 2.6. Candidates with a disability must declare and attach a medical report proving their condition at the moment of registration. *(Included through the publication in the Federal Official Gazette (DOU) No. 219, dated November 23<sup>rd</sup>, 2021)*
- 2.6.1. Candidates who do not declare and attach a medical report proving their status as a person with a disability, at the moment of registration, will lose the right to compete for the vacancies reserved for candidates in such conditions. *(Included through the publication in the Federal Official Gazette (DOU) No. 219, dated November 23<sup>rd</sup>, 2021)*
- 2.6.2. At the moment of registration, the candidate with a disability declares to be aware of the duties of the position/area and/or specialty he/she intends to register to and that, in the event of exercising it, will be subject to the assessment of the compatibility of the holding/exercising of the position with the disability he/she has, carried out by a multidisciplinary team, under the terms of Article 5th, of Decree 9508/2018. *(Included through the publication in the Federal Official Gazette (DOU) No. 219, dated November 23<sup>rd</sup>, 2021)*
- 2.7. The persons with disabilities, save for to the special conditions provided for in Decree No. 3298/99, will participate in the open competitive selection process on equal terms with the other candidates with regard to the content of the exams, to the assessment and approval criteria. *(Included through the publication in the Federal Official Gazette (DOU) No. 219, dated November 23<sup>rd</sup>, 2021)*
- 2.8. The candidate who declares himself/herself a person with a disability, if approved in the selection process, will appear on a specific list and also in the general ranking list of candidates for the position/specialty of his/her choosing. *(Included through the publication in the Federal Official Gazette (DOU) No. 219, dated November 23<sup>rd</sup>, 2021)*
- 2.8.1. Before the ratification of the final result of the selection process by the President of UFRN, the candidate must undergo a medical inspection carried out by UFRN's Health Screening Department (SIASS). These appointments must be booked in advance. The health screening department's decision will be final with respect to your being characterized or not as a person with a disability, and your respective degree, with the purpose of checking whether the disability you have actually enables you to compete for the vacancies reserved for candidates in such conditions. *(Included through the publication in the Federal Official Gazette (DOU) No. 219, dated November 23<sup>rd</sup>, 2021)*
- 2.8.1.1. The candidate must attend to the medical inspection mentioned in sub-item 2.8.1 at his/her own expenses.
- 2.8.2. The candidate must attend to UFRN's Official Health Screening Procedure (SIASS) carrying a medical report and complementary exams proving the disability, according to the following sub-items. *(Included through the publication in the Federal Official Gazette (DOU) no. 219, dated November 23<sup>rd</sup>, 2021)*
- 2.8.2.1. The medical report must be signed by a specialist doctor, whose clinical description must containing the type and degree of disability and affected development areas and functions, with express mention of the corresponding International Classification of Diseases (ICD) code, as well as the probable cause of the disability. It must also contain the legible name, stamp, signature, specialization and CRM [Regional Council of Medicine] or RMS number of the doctor who provided the report.
- 2.8.2.2. The complementary supporting exams will be presented according to the type of disability:
  - a) Visual Impairment: Visual Acuity, Tonometry, Fundoscopy, Biomicroscopy and Campimetry;

- b) Hearing Impairment: Audiometry (audiogram in the frequencies of 500Hz, 1,000Hz, 2,000Hz and 3,000Hz);
  - c) Physical Disability: results of relevant imaging exams;
  - d) Mental Disability: specialized medical report and statements from other professionals related to the area (psychologist; speech, language and hearing science specialist; occupational therapist, etc.);
  - e) Multiple Disability: supporting exams related to the types of disabilities you fall into.
- 2.8.3. The candidate who is not considered a person with a disability by UFRN's Official Health Screening Procedure (SIASS), pursuant to Decree No. 3298/99, Article 2nd of Law No. 13146, of July 6th, 2015, and to the Precedent No. 377 of the Superior Court of Justice (STJ) will then appear only in the general ranking list.
- 2.8.4. Failure to attend to the aforementioned convocation will result in the loss of the right to the vacancies reserved to candidates in such conditions.
- 2.8.5. Failure to comply with the provisions of the previous sub-items will result in the loss of the right to the vacancies reserved to candidates in such conditions.
- 2.9. The vacancies defined in item 2.3 that are not filled as a result of the lack of candidates with disabilities, either because of failure in the open competitive selection process or failure in the Health Screening, will be filled by the other candidates, in accordance with a decision of the Special Committee. *(Included through the publication in the Federal Official Gazette (DOU) No. 219, dated November 23<sup>rd</sup>, 2021)*
- 2.10. The filling of the reserved vacancy will only be possible if the candidate is approved at the end of the selection process. *(Included through the publication in the Federal Official Gazette (DOU) No. 219, dated November 23<sup>rd</sup>, 2021)*
- 2.11. The distribution of the number of vacancies specified in item 2.3, will occur after the end of the analysis of the applications by the Specific Committees, through a public draw, and will affect only the areas of knowledge in which there are candidates with approved work plans and Curricula Vitae. *(Included through the publication in the Federal Official Gazette (DOU) No. 219, dated November 23<sup>rd</sup>, 2021)*
- 2.12. When the number of vacancies, specified in item 2.3, coincides with the number of areas of knowledge with candidates with a disability with approved work plans and curricula vitae, the distribution will do without a public draw, the reserved vacancy being automatically allocated to each area of knowledge. *(Included through the publication in the Federal Official Gazette (DOU) no. 219, dated November 23<sup>rd</sup>, 2021)*
- 2.13. To carry out the public draw, the website <https://random.org> will be used. *(Included via publication in the Federal Official Gazette No. 219, dated November 23<sup>rd</sup>, 2021)*
- 2.14. The omitted cases will be decided by UFRN Higher Collegiate bodies (CONSEPE). *(Included through the publication in the Federal Official Gazette (DOU) no. 219, dated November 23<sup>rd</sup>, 2021)*
- 2.15. The public draw is scheduled to take place on the probable date of March 18<sup>th</sup>, 2022, at 2:00 pm, through video conference, and will be recorded for recording purposes. *(Included through the publication in the Federal Official Gazette (DOU) No. 219, of November 23<sup>rd</sup>, 2021)*

### 3. THE FIELDS OF PRACTICE / WORK

- 3.1. All graduate programs in which the Federal University of Rio Grande do Norte (UFRN) operates, in accordance with the **Annex II** of this Public Announcement.
- 3.1.1. The candidate will be registered to the selection process in the field/area of the graduate program the candidate is interested in.

### 4. THE REQUIREMENTS

4.1. **SENIOR VISITING PROFESSOR:** Senior Visiting Professor: to have been the holder of a Doctor's degree for at least 07 (seven) years, not having retired from UFRN, except to work on campuses or units away from the headquarters, having been a professor or researcher of recognized competence in his/her area and having relevant scientific production, especially in the last 07 (seven) years, being a CNPq Research Productivity Scholarship holder or having an equivalent profile, meeting the following additional criteria:

- a) having experience in the training of human resources, as expressed by his/her completed supervisions of Master's and Doctoral degree theses;
- b) having knowledge and experience related to the creation, implementation and consolidation of research and Graduate studies in university institutions;
- c) having experience in establishing partnerships with the productive sector, government agencies and other civil society organizations, in transforming scientific research results into added value factors.

4.2. **JUNIOR VISITING PROFESSOR:** To have been the holder of a Doctor's degree for at least 03 (three) years and at most 7 (seven) years, not having retired from UFRN, except to work on campuses or units away from the headquarters, having been a professor/lecturer or researcher of recognized competence in his/her area and having relevant scientific production.

## 5. THE SALARY

5.1. The remuneration of the Visiting Professor and the Foreign Visiting Professor will be established based on the candidate's qualification and experience, according to an analysis of the Special Committee, in compliance with the correspondence with the salary ranges of the job and salary plan of higher education institution professors, encompassing the following classes:

- a) Senior Visiting Professor: will correspond to Class E (Full Professor)
- b) Junior Visiting Professor: it may correspond to the classes C (Assistant) or D (Associate)

Level	Level	Basic Salary	Qualifications-related Reward (Doctoral degree)	Food Allowance	TOTAL
Class E (Full Professor)	I	BRL 9,548.84	BRL 10,981.17	BRL 458.00	BRL 20,988.01
Class D (Associate)	I	BRL 7,717.17	BRL 8,874.74	BRL 458.00	BRL 17,049.91
Class C (Assistant)	I	BRL 5,488.43	BRL 6,311.69	BRL 458.00	BRL 12,258.12

## 6. GENERAL PROVISIONS ON REGISTRATION

6.1. The candidate's registration will imply the full and unconditional acceptance of the provisions, rules and instructions contained in this Public Announcement and in any Announcements and complementary rules that may occasionally be published with a view to the selection process object of this instrument.

6.1.1. The candidate must make sure that he/she fulfills all the requirements established in the Announcement.

6.2. In order to register, the candidate must, obligatorily, have a CPF (Natural Persons Register) number, an identification document and fill out all the fields of the Registration Form.

6.2.1. Foreign candidates may apply for the CPF number through the following electronic website: <http://www.receita.fazenda.gov.br/Aplicacoes/ATCTA/CpfEstrangeiro/fcpflng.asp>

6.2.2. For the purpose of registration and participation in the open competitive selection process, the following identification documents will be accepted:

- a) card issued by the Secretariat of Public Security, by Military Command, by an Identification Institute, by Military Fire Department and by a supervisory body (order, council, etc.);
- b) passport;
- c) Reservist certificate;
- d) employment identification cards of the Public Prosecution Service (MP);
- e) employment cards issued by a public agency which, by Federal Law, are valid as identity cards;
- f) Employment and Social Security card;
- g) National Driver's License, containing a photo.

6.3. At the moment of registration, the candidate must indicate the area of knowledge of his/her interest, as per **Annex II** of this announcement, which will not be changed later under any circumstances.

6.3.1. The submission of simultaneous applications to more than one area of knowledge is prohibited.

6.4. The Office of Open Competitive Selection Processes for Admission into the Public Service of the Vice-Presidency of People Management (PROGESP) is not responsible for the failure to receive a registration request via the internet as a result of computer issues, communication failures, congestion of communication lines, as well as other technical factors that make data transfer impossible.

6.5. The candidate registered by someone else assumes full responsibility for the information provided, bearing the consequences of any errors made by his/her representative in filling out and submitting the registration form.

6.6. It shall have his/her registration canceled and it shall be disqualified from the open selection process the candidate who uses identification data from third parties to carry out his/her registration.

6.7. All information provided in the registration process will be the sole responsibility of the candidate.

## 7. THE REGISTRATION PROCESS

7.1. Registration will be done, exclusively, through the internet, from **November 16<sup>th</sup>, 2021 until 11:59 p.m. of January 19<sup>th</sup>, 2022**, observing the local time and the following procedures:

7.1.1. Visit the website [www.sigrh.ufrn.br](http://www.sigrh.ufrn.br) (Menu Concursos > Concursos Abertos [Open Public Competitive Selection Processes for Admission into the Public Service]), see **Annex V**;

7.1.2. Completely fill out the Registration Form in accordance with the instructions contained therein;

7.1.3. Submit the Registration Form electronically.

7.2. At the end of the registration, it shall be submitted to the email address informed in the registration form, the password to access the candidate area ([www.sigrh.ufrn.br](http://www.sigrh.ufrn.br)).

7.2.1. The password sent by the system can be changed later by the candidate. For that, he/she should access the candidate area ([www.sigrh.ufrn.br](http://www.sigrh.ufrn.br) → Menu Concursos → Área do Candidato [Candidate Area]) and in the field “Dados Pessoais [Personal Data]”, click on “Alterar a senha [Change password]”.

7.3. After registration, the candidate must follow all the acts of the selection process through the candidate area ([www.sigrh.ufrn.br](http://www.sigrh.ufrn.br) → Menu Concursos → Área do Candidato [Candidate Area]).

7.4. On **January 20<sup>th</sup>, 2022**, the **preliminary list** of applicants will be made available on the website [www.sigrh.ufrn.br](http://www.sigrh.ufrn.br) (Menu Concursos)

7.5. The candidate whose application/registration was rejected may file a request for reconsideration via the following e-mail address [concursos@reitoria.ufrn.br](mailto:concursos@reitoria.ufrn.br), from **January 21<sup>st</sup>, 2022 to January 24<sup>th</sup>, 2022**.

7.5.1. On **January 27<sup>th</sup>, 2022**, the **definitive list** of applicants will be released, and the candidate may access it through the electronic page [www.sigrh.ufrn.br](http://www.sigrh.ufrn.br) (Menu Concursos).

## 8. THE ELECTRONIC SUBMISSION OF THE CURRICULUM VITAE, THE CURRICULUM VITAE'S SUPPORTING



## DOCUMENTS AND WORK PLAN

8.1. During the registration period, stipulated in item 7.1 (**16 November 2021 to 19 January 2022**), the candidate must electronically attach the following documents (see **Annex VI**):

- a) Curriculum Vitae (Lattes-CNPq Platform for Brazilian candidates);
- b) A copy of the curriculum vitae's supporting documents, for the purpose of scoring by the committee, organized in the sequential order of the groups provided for in the evaluation form contained in **Annex IV** of this Public Announcement, with the candidate being responsible for the truthfulness of the information;
- c) Work Plan, highlighting the actions to be developed by the individual being hired in lecturing in Graduate and/or Undergraduate studies, as well as in special teaching/lecturing, research, community outreach and/or technological innovation projects, containing the expected results and impacts and the schedule of activities, in accordance with the requested hiring deadline, in compliance with the template contained in **Annex III** of this public announcement.

8.2. All attached files must be scanned in ".PDF" format

8.3. The copy of the curriculum vitae's supporting documents must be in a single PDF file. The merging can be carried out through free online tools, according to the examples listed below:

- a) <https://www.ilovepdf.com/pt>
- b) <https://combinepdf.com/pt/>
- c) <https://www.pdfmerge.com/pt/>

8.4. The files must have a maximum size of **200 MB**, under penalty of being rejected by the system.

8.5. The work plan may be presented in Portuguese or in the lingua franca used in the institutional research work environment, such as English, French and Spanish.

8.6. Delivery will be made exclusively via the internet, observing the local time and the following procedures (see **Annex VI**):

- a) access the website [www.sigrh.ufrn.br](http://www.sigrh.ufrn.br) (Menu Concursos → Área do Candidato [Candidate Area]);
- b) select the vacancy of the open competitive selection process and enter the login details (CPF and Password), then clicking on "acessar [access]";
- c) in the candidate area, select the field "*Documentos do Candidato* [Candidate's Documents]";
- d) attach all documents in the requested fields.

8.6.1. The system will issue an electronic proof of attachment of the documentation, which will be available in the candidate area for viewing and/or printing (**Annex VII**).

8.7. The delivery of documentation after the deadline established in items 7.1 and 8.1 of this public announcement will not be accepted.

8.8. Failure to attach the documentation listed in item 8.1 **will result in the disqualification of the candidate**.

8.9. The Office of Open Competitive Selection Processes of the Vice-Presidency of People Management is not responsible for the failure to receive electronic documents due to computer issues, communication failures, congestion of communication lines, as well as due to other technical factors that make data transfer impossible.

## 9. THE SELECTION

9.1. It is up to the Graduate Program and Department or Specialized Academic Unit to which the candidate is applying to appoint a **Specific Committee** with a view to assessing the compatibility of the academic education with the intended field of practice/work and carrying out the analysis of the work plan and the curriculum vitae based on the current internal rules of open competitive selection processes for permanent Higher Education professor (Resolution no. 150/2019-CONSEPE, of September 24th, 2019).

9.1.1. The criteria for analysis of the work plan will be:

- a) the proposed activities of teaching/lecturing, research, community outreach, innovation in light of the Graduate Programs' Quadrennial Action Plan (PAQPG) of the program and the Institutional Development Plan (PDI) of the Federal University of Rio Grande do Norte;
- b) potential impact of the visiting professor's activities on the program.

9.2. The Coordination of Open Competitive Selection Processes for Admission into the Public Service, after the disclosure of the definitive list of candidates, will initiate an administrative process in the SIPAC system with the documentation received by area of knowledge, in the probable period from **January 27<sup>th</sup>, 2022 to February 11<sup>th</sup>, 2022**, and will forward it to the Specific Committee.

9.3. The assessment of the work plan and the curriculum vitae carried out by the respective Specific Committees must be submitted to the analysis of the Graduate Program's Collegiate Body and plenary panel of the unit of allocation, which will issue opinions recommending or not the hiring of the candidate, justifying the impact(s) on the Program/Academic Unit.

9.4. The assessment specified in item 9.2 must be carried out by the Specific Committee within a period of 30 days from receipt of documentation.

#### **9.4. CURRICULUM VITAE ANALYSIS**

9.4.1. The Specific Committee will analyze the intellectual production, contained in the Curriculum Vitae/Lattes and supporting documents attached electronically by each candidate.

9.4.1.1. The analysis will be of a qualitative nature, by evaluating the impact factor, citations and impact as per document of the areas in CAPES [Coordination for the Improvement of Higher Education Personnel].

9.4.2. For the purposes of curriculum vitae analysis, according to Annex XII of Resolution no. 150/2019-CONSEPE, the following will be considered:

##### **9.4.3. For Group I (Degrees and Academic Education):**

9.4.3.1. Specialization or Improvement Course/Program: front and back of the Specialization or Improvement Certificate, duly registered, according to the rules of Law No. 9394/96 (Law of Guidelines and Bases of the Education) and of the National Education Council – CNE. It will also be accepted a certificate of completion of a lato sensu graduate program, accompanied by the respective transcript of records containing the subjects/courses attended and the respective program's hourly loads and proof of presentation of the Dissertation (TCC).

9.4.3.1.1 If the certificate does not attest that the course/program meets the standards of Law No. 9394/1996, of the CNE [National Education Council] or is in compliance with the standards of the extinct CFE [Federal Education Council], it must be attached a certificate by the person responsible for the organization and implementation of the course/program attesting that the course/program met one of the standards stipulated in the item above.

9.4.3.2. Completion of credits in Master's and/or Doctoral degree subjects/courses: certificate and/or declaration issued by the competent educational institution, pursuant to standards/rules of Law No. 9394/96 (Law of Guidelines and Bases of Education) and of the National Education Council – CNE. It will also be accepted the transcript of records containing the subjects/courses attended, the respective hourly loads and the respective approved courses.

9.4.3.3. a Master's and/or Doctoral degree Program: front and back of the Master's / Doctoral Degree Certificate, duly registered, issued by an institution accredited by the Ministry of Education - MEC or, failing that, the minutes of the examination of the thesis/dissertation, plus the transcript of records and a Certificate or Declaration issued by the educational institution informing that it has no pending issues.

9.4.3.3.1. For the Doctoral or Master's degree program completed abroad, only the degree certificate (diploma) will be accepted, for purposes of scoring in the Qualifications/Titles Exam, in addition to the requirement of revalidation at the moment of hiring.

9.4.3.4. Full Professorship Titles: front and back of the Certificate or Diploma issued by the highest ranking director of the educational institution that granted the Full Professorship.

9.4.3.5. For said Group, it will only be considered the score corresponding to the highest degree/title or academic education, being prohibited the sum of titles/degrees with the completion of credits of courses/subjects completed in Master's and Doctoral degree programs.

##### **9.4.4. For Group II (Lecturing Activities):**

9.4.4.1. Exercise of teaching/lecturing (in higher education or in basic, technical and technological education): declaration or certificate of time of activity in the teaching/lecturing profession issued by the educational institution.

9.4.4.2. Exercise of higher education teaching assistantship: a declaration or certificate issued by the educational institution.

9.4.4.3. Participation in a supervised teaching/lecturing internship conducted in a higher education institution, during a stricto sensu Graduate program duly validated/accredited by the educational institution: a declaration or certificate issued by the educational institution.

9.4.4.4. Participation in teaching/lecturing or pedagogical innovation programs and/or projects: a declaration or certificate issued by the educational institution.

9.4.4.5. Supervision of an undergraduate dissertation, of an Undergraduate and/or Specialization monograph, of a Dissertation or Thesis: a declaration or certificate issued by the educational institution.

9.4.4.6. Only activities conducted in the last 10 (ten) years, counted until the publication of the Opening Public Announcement in the Official Federal Gazette (DOU), will be considered.

#### **9.4.5. For Group III (Research and Community Outreach Activities):**

9.4.5.1. Book published or organized with ISBN: copy of the book cover and the catalog card, containing the essential information for identifying the publication and/or organization, including ISBN number and Editorial Board members.

9.4.5.2. Chapters in books published with ISBN: copy of the book cover, the catalog card, containing the essential information for identifying the piece of work, including ISBN number, and the published chapter.

9.4.5.2.1. For the purposes of scoring in items 9.4.5.1 and 9.4.5.2, it will be considered the books published virtually (e-books), with the definition of a book being that established by the Brazilian Technical Standards Association (ABNT) in NBR6029, namely: non-periodical publication, which contains over 49 pages, excluding the covers and which has an ISBN number.

9.4.5.2.2. In cases where the same book has different ISBN numbers, due to publication in different media (paper and digital), only one item will score.

9.4.5.3. Pieces of work published in a specialized journal: copy of the journal cover, if any, and the full content of the piece of work, including ISSN and/or DOI number.

9.4.5.4. Patent:

a) INPI protocol: INPI protocol number and proof of approval issued by public institutions' Technological Innovation Centers, proving the originality of the patent. If the patent is the result of a research and scientific, technological or artistic development project approved by UFRN's competent bodies/authorities or that the creation or production is developed using resources, means, information or equipment belonging to UFRN, it will be necessary to present the opinion of the Technological Innovation Center – NIT/UFRN;

b) request for examination: a Certificate of Status of Request/Patent issued by INPI's [National Industrial Property Institute of Brazil] Patent Office, informing the current status of the process;

c) National Patent: a national patent is that filed in a single country. Attested through a protocol number and status of the request/application at INPI or in an agency in another country equivalent to INPI and a document issued by a Technological Innovation Center of public institutions proving the originality, inventive activity, descriptive sufficiency and industrial application of the patent. If the patent is the result of a research and scientific, technological or artistic development project approved by UFRN's competent bodies/authorities or that the creation or production is developed using resources, means, information or equipment belonging to UFRN, it will be necessary to present the opinion of the Technological Innovation Center – NIT/UFRN;

d) international patent: an international patent is that filed in more than one country. Attested through the protocol number and the status of the request/application at INPI or in an agency of another country equivalent to INPI or directly at the World Intellectual Property Organization (WIPO), as well as international deposit receipt via PCT (Patent Cooperation Treaty) or CUT (Paris Union Convention) and a document issued by a Technological Innovation Center of public institutions proving the originality, inventiveness, descriptive sufficiency and industrial application of the patent. If the patent is the result of a research and scientific, technological or artistic development project approved by UFRN's competent bodies/authorities or that the creation or production is developed using resources, means, information or



equipment belonging to UFRN, it will be necessary to present the opinion of the Technological Innovation Center – NIT/UFRN.

9.4.5.5. A technical-scientific or cultural product awarded by a prestigious entity: award title.

9.4.5.6. Scientific journal editor: catalog card and back cover of the journals containing the editorial board membership or a declaration issued by the person responsible for the journal.

9.4.5.7. Papers/Abstracts published (in full) in congress annals or the like: copies of the annals.

9.4.5.8. Completed supervision of a scientific initiation or community outreach scholarship: a declaration or certificate issued by the educational institution.

9.4.5.9. Participation in completed scientific, technological and innovation research projects with a minimum duration of 01 (one) year: a declaration or certificate issued by the educational institution.

9.4.5.10. Participation in completed programs, projects and other community outreach actions with a minimum duration of 01 (one) year: a declaration or certificate issued by the educational institution.

9.4.5.11. Participation in a community outreach course/program: a declaration or certificate issued by the educational institution.

9.4.5.12. Participation in the Organizing Committee of a national/international/local/regional event: a declaration, certificate or document issued by the institution promoting the event.

9.4.5.13. Participation as a collaborator/contributor, in the research/community outreach activities provided for in the items 9.4.5.9, 9.4.5.10, 9.4.5.11 and 9.4.5.12 shall be scored as a member.

9.4.5.14. Production of works of art published or participating in official exhibits/events: proof of publication and/or participation in the exhibit/event.

9.4.5.15. Only the activities published or registered in the last 10 (ten) years, counted until the publication of the Opening Public Announcement in the Federal Official Gazette (DOU), will be considered for the sake of scoring in Group III.

#### **9.4.6. For Group IV (Professional Merit and Administrative Activities):**

9.4.6.1. Participation as a full member in a permanent committee of CAPES, CNPq [National Council for Scientific and Technological Development] or the like: Appointment Ordinance or a declaration issued by the agency/authority.

9.4.6.2. Participation in the Examining Committee of an Open Competitive Selection Process for Admission into the Public Service: Appointment ordinance or a declaration issued by the authority/entity organizing the open competitive selection process.

9.4.6.3. Participation in the Examining Committee of a Doctoral Thesis, Master's degree Dissertation, undergraduate dissertation or undergraduate monograph: appointment ordinance or a declaration issued by the educational institution.

9.4.6.4. The holding/exercise of administrative positions: Appointment ordinance or a declaration issued by the body/authority.

9.4.6.5. Participation in Higher Collegiate Bodies and Permanent Institutional Committees: appointment ordinance or a declaration issued by the body/authority.

9.4.6.6. The holding/exercise of positions in scientific or professional institutions: Nomination or appointment ordinance or a declaration issued by the body/authority.

9.4.6.7. Professional activities, paid or voluntary, in private institutions related to the knowledge area: copy of the employment and social security card (CTPS), containing the pages related to the identification of the worker, employer's record stating the period (with beginning and end, if applicable) and the function performed, in addition to any other page that helps in the assessment, for example, when there is a change in the company's corporate name. In the case of a voluntary activity, a declaration issued by the private institution, containing the type of service performed and the description of activities performed, will be accepted.

9.4.6.8. Professional activities, paid or voluntary, in public or third sector institutions or health residency preceptorship, related to the field of knowledge: a declaration/certificate of employment period, issued by the institution's human resources sector, attesting to the schooling level of the position/job/function, the type of service performed and the description of the activities performed. If the activity has been provided through an employment contract, it will be necessary a copy of the service provision contract between the parties and a statement by the contracting party, stating the period (with

beginning and end, if applicable), attesting to the level of education of the position/job/function, the type of service and the description of the activities, if not included in the employment contract. In the case of voluntary activity, it will be accepted a certificate issued by the institution, containing the type of service performed and the description of performed activities.

9.4.6.9. Honorary title awarded by a society or college of duly accredited specialists: a copy of the title.

9.4.6.10. Professional or academic merit award: proof of the award.

9.4.6.11. Only the activities published or registered in the last 10 (ten) years, counted until the publication of the Opening Public Announcement in the Federal Official Gazette (DOU), will be considered for analysis in Group IV.

9.5. The applications evaluated in the Graduate Programs and Departments or Specialized Academic Units, after approval in a plenary session, will be submitted to the analysis of the **Special Committee** for approval of the work plan and establishment of the equivalence of the candidate's profile (items 4.1 and 4.2 of this public announcement) with one of the salary ranges defined in item 5.1, for subsequent ratification by the university's president.

9.6. After the University President's ratification, the results of the Special Committee will be published on the SIGRH system website ([www.sigrh.ufrn.br](http://www.sigrh.ufrn.br)) – Menu Concursos, on the probable date of **May 10<sup>th</sup>, 2022**, starting the deadline for filing an appeal provided for in item 10.1 of this announcement.

9.7. After the end of the deadline for filing an appeal referred to in item 9.6, the process will be forwarded to the Vice-Presidency of People Management (PROGESP)'s Office of Open Competitive Selection Processes for Admission into the Public Service, for the publication of the result in the Federal Official Gazette (DOU).

## 10. REQUEST FOR RECONSIDERATION AND APPEAL

10.1. A request for reconsideration may be made to the Special Committee, within 3 (three) business days, counted from the publication of the result on the SIGRH system website ([www.sigrh.ufrn.br](http://www.sigrh.ufrn.br)).

10.1.1. The request for reconsideration must be sent to the following email address: [concursos@reitoria.ufrn.br](mailto:concursos@reitoria.ufrn.br).

10.2. The final result of the selection process, published in the Federal Official Gazette (DOU), may be appealed to the Higher Council for Teaching, Research and Community Outreach (CONSEPE), within 3 (three) business days, counting from the mentioned publication.

## 11. CONTRACTING

11.1. Candidates who are employees of the Direct or Indirect Public Administration of the Union, the States, the Federal District or of the Municipalities, or employees or servants of their subsidiaries and controlled companies, except in the cases provided for in item XVI, letters "a", "b" and "c" of article 37 of the Federal Constitution and with formal proof of compatibility of working hours, must not be hired.

11.2. A candidate in the following situations cannot be hired:

a) member of the teaching/lecturing careers of Federal Educational Institutions, in accordance with Law No. 8745/93 (Article 6<sup>th</sup>, §1<sup>st</sup>, item I);

b) Hired previously under the terms of Law No. 8745, of December 9<sup>th</sup>, 1993, before the passing of 24 (twenty-four) months from the termination of his/her previous contract.

11.3. The bachelor's and/or graduate degree certificate(s), if issued by a foreign educational institution, must be translated and revalidated (bachelor's degree) and/or recognized/accredited (stricto sensu graduate studies).

~~11.4. The candidate will have a period of 10 (ten) working days, counted from the summoning by the Division for Filling and Control of Job Positions - DPCC/DAP, to be published in the Federal Official Gazette (DOU), to sign the contract with the institution, except in the case of a single approved candidate, where the aforementioned period may be extended by an equal period of time, upon the presentation of duly justified reasons.~~

11.4. The candidate will have a period of 5 (five) working days, counted from the summoning by the Division for Filling and Control of Job Positions - DPCC/DAP, to be published in the Federal Official Gazette (DOU), to sign the contract with the institution, except in the case of a single approved candidate, where

the aforementioned period may be extended by an equal period of time, upon the presentation of duly justified reasons. ***(Rectification published in the Federal Official Gazette of 03.18.2022)***

11.4.1. Alternatively, a copy of the summons published in the DOU will be forwarded by the DPCC/DAP to the candidate's email address.

11.4.2. Within the same period established in item 11.4, the candidate will be allowed to request to be placed at the end of the list of approved candidates, if he/she is not the only candidate.

11.4.3. The failure of the candidate to sign the contract within the period established in item 11.4 will imply the tacit relinquishing of the vacancy.

11.5. For hiring purposes, only the Certificate/Diploma will be accepted.

11.6. The candidate may give up from being hired for the position in question, having to sign a term of relinquishment for that purpose.

11.7. The hiring of visiting professors and foreign visiting professors will occur, initially, for a period of 1 (one) year, and may be extended successively up to the maximum limit of:

- a) 24 (twenty-four) months, counted from his/her original hiring, in the case of national visiting professors;
- b) 48 (forty-eight) months, counted from his/her original hiring, in the case of foreign visiting professors.

## **12. CONTRACT EVALUATION AND RENEWAL**

12.1. The Visiting/Foreign Visiting Professor must forward to the Graduate Program and to the Academic Department or Specialized Academic Unit a report of the activities he/she performed, taking as a reference the work plan approved by the Special Committee, within a period of up to 60 (sixty) days from the end of the contract.

12.2. The report must be accompanied by the reference work plan.

12.3. The report must be evaluated by the plenary panel of the Academic Department or Specialized Academic Unit and by the graduate program's collegiate body, which will issue an opinion based on the analysis of the actions performed (if what was programmed was actually carried out) and by the Special Committee, for analysis of the results and impacts achieved.

12.4. The renewal/extension of the contract specified in item 11.7, items "a" and "b" of this announcement, is conditioned to the institutional interest and the result of the evaluation of the execution of the work plan.

## **13. GENERAL PROVISIONS**

13.1. The selection process will be valid for 1 (one) year, counting from the publication of the final result in the Federal Official Gazette (DOU).

13.2. The hiring of approved candidates is conditioned to budget availability.

13.3. The contract of visiting professor, national or foreign, will involve a 40 (forty)-hour-per-week working regime, under exclusive dedication.

13.4. The foreign visiting professor is responsible for taking the necessary measures to obtain the entry visa in Brazil, in the category corresponding to the activities that he/she will carry out, with validity compatible with the period of stay in the country, including the possibility of extending the contract, in accordance with the legislation in force.

13.5. For the purposes of this announcement, only titles/degrees obtained in courses/programs recognized/accredited by the Ministry of Education (MEC) will be considered.

13.5.1. Graduate degree certificates (diplomas) obtained at foreign higher education institutions must be revalidated or recognized by a higher education institution accredited by the Ministry of Education at the moment of hiring.

13.5.2. The diplomas/certificates of notorious knowledge will be considered when recognized by higher education institutions accredited by the Ministry of Education.

13.6. Visiting professors and foreign visiting professors cannot:

- a) be assigned duties, functions or obligations not provided for in the relevant contract;
- b) be nominated or appointed, even if on a precarious basis or for the sake of replacement, to hold a commission position or a position of trust; and
- c) have the right to vote in the plenary sessions of the Academic Department or Specialized Academic Unit.

13.7. Staff hired under the terms of Law No. 8745, of December 9, 1993, cannot be hired again before the passing of 24 (twenty four) months from the end of their previous contract.

13.8. The omitted cases will be analyzed by the Higher Council for Teaching, Research and Community Outreach (CONSEPE).

Natal, November 5, 2021.

Mirian Dantas dos Santos  
Vice-President of People Management

**ANNEX I - ABRIDGED SCHEDULE**  
**(Public Announcement No. 100/2021-PROGESP)**

Event	Period
Publication of the announcement in the Federal Official Gazette	November 8 <sup>th</sup> , 2021
Registration	From November 16 <sup>th</sup> , 2021 to January 19 <sup>th</sup> , 2022
Electronic attaching of the documents listed in Chapter 8 (knockout stage)	From November 16 <sup>th</sup> , 2021 to January 19 <sup>th</sup> , 2022
Preliminary disclosure of the approved registration (expected date)	January 20 <sup>th</sup> , 2022
Deadline for candidates whose registration was denied to appeal the decision	From January 21 <sup>st</sup> , 2022 to January 24 <sup>th</sup> , 2022
Definitive disclosure of the approved registration (expected date)	January 27 <sup>th</sup> , 2022
Registration of the processes in the SIPAC system and submission to the Specific Committee	From January 27 <sup>th</sup> , 2022 to February 11 <sup>th</sup> , 2022
Analysis of the registration by the Specific Committees and submission of the opinion in the Graduate Program's Collegiate Body and plenary panel of the unit of allocation	<del>From February 14<sup>th</sup>, 2022 to March 17<sup>th</sup>, 2022</del> (Rectification published in the Federal Official Gazette of 03.18.2022) From February 14 <sup>th</sup> to March 31 <sup>st</sup> , 2022
Analysis by the Special Committee (expected date)	<del>From March 21<sup>st</sup>, 2022 to May 2<sup>nd</sup>, 2022</del> (Rectification published in the Federal Official Gazette of 03.18.2022) From April 04 <sup>th</sup> , 2022 to May 13 <sup>rd</sup> , 2022
Ratification by UFRN's President (expected date)	<del>From May 3<sup>rd</sup>, 2022 to May 6<sup>th</sup>, 2022</del> (Rectification published in the Federal Official Gazette of 03.18.2022) From May 16 <sup>th</sup> , 2022 to May 19 <sup>th</sup> , 2022
Disclosure of the preliminary result (expected date)	<del>May 10<sup>th</sup>, 2022</del> (Rectification published in the Federal Official Gazette of 03.18.2022) May 23 <sup>th</sup> , 2022
Request for reconsideration addressed to the Special Committee	<del>From May 11<sup>th</sup>, 2022 to May 13<sup>th</sup>, 2022</del> (Rectification published in the Federal Official Gazette of 03.18.2022) 3 business days, counted from the Disclosure of the preliminary result
Disclosure of the final result (expected date)	<del>May 20<sup>th</sup>, 2022</del> (Rectification published in the Federal Official Gazette of 03.18.2022)

	<p><b>03.18.2022)</b>  <b>June 3<sup>rd</sup>, 2022</b></p>
Publication in the Federal Official Gazette (DOU)	<p><b><del>May 20<sup>th</sup>, 2022</del></b>  <i>(Rectification published in the Federal Official Gazette of  03.18.2022)</i>  <b>June 3<sup>rd</sup>, 2022</b></p>
Deadline for filing an appeal to CONSEPE [Higher Council for Teaching, Research and Community Outreach]	<p><b>3 business days, counted from the publication  in the Federal Official Gazette (DOU)</b></p>

**ANNEX II - GRADUATE PROGRAMS**  
**(Public Announcement No. 100/2021-PROGESP)**

**LIFE SCIENCES AREA**  
**(BIOLOGICAL, HEALTH AND AGRARIAN)**

Bioinformatics  
Structural and Functional Biology  
Parasite Biology  
Biochemistry and Molecular Biology  
Biotechnology  
Development and Environment (2)  
Ecology  
Neuroscience  
Systematics and Evolution  
Sciences Applied to Women's Health  
Rehabilitation Sciences  
Health Sciences  
Pharmaceutical Sciences  
Forest Sciences  
Dental Sciences  
Development and Technological Innovation in Medicines  
Physical Education  
Education, Work and Innovation in Medicine  
Nursing  
Teaching/lecturing in Health  
Physical Therapy  
Speech, Language and Hearing Sciences  
Quality Management in Health Services  
Management and Innovation in Health  
Management, Work and Education in Health  
Nutrition  
Animal Production  
Psychobiology  
Public/Collective Health  
Public/Collective Health/FACISA [Trairí Health Sciences College]  
Family Health  
Health and Society

**HUMANITIES AND APPLIED SOCIAL SCIENCES AREA**

Management / Administration  
Social Anthropology  
Performing/Scenic Arts  
Accounting Sciences  
Social Sciences  
Design  
Law  
Economics  
Education  
Special Education



Language Studies  
Media Studies  
Urban and Regional Studies  
Philosophy  
Geography  
Geography/CERES [Seridó Higher Education Center]  
Geoprof (Teaching of Geography)  
Information and Knowledge Management  
Institutional Process Management  
Public Administration/Management  
History  
History of the Sertões  
Music  
Psychology  
Social Work  
Tourism

## **EXACT AND TECHNOLOGICAL SCIENCES AREA**

Architecture and Urban Planning  
Architecture, Design and Environment  
Science and Engineering of Materials  
Science, Technology and Innovation  
Climate Sciences  
Demography  
Aerospace Engineering  
Electrical Energy  
Civil Engineering + Sanitary and Environmental Engineering  
Production Engineering  
Electrical and Computer Engineering  
Mechanical Engineering + Petroleum Science and Engineering  
Mechatronics Engineering  
Chemical Engineering  
Textile Engineering  
Teaching of Sciences and Mathematics  
Teaching of Natural Sciences and Mathematics  
Physics  
Geodynamics and Geophysics  
Innovation in Educational Technologies  
Applied Mathematics and Statistics  
Chemistry  
Systems and Computing  
Information Technology

NOTE: Link to access the programs: <https://sigaa.ufrn.br/sigaa/public/programa/lista.jsf?aba=p-academico>

**ANNEX III - WORK PLAN TEMPLATE**  
**(Public Announcement no. 100/2021-PROGESP)**

<b>WORK PLAN (maximum 02 pages)</b>	
<b>PERSONAL DATA</b>	
<b>FULL NAME</b>	
<b>CATEGORY</b>	(    ) JUNIOR VISITING PROFESSOR (    ) SENIOR VISITING PROFESSOR
<b>FIELD OF PRACTICE / WORK</b>	
<b>Graduate Program</b>	
<b>Justification of the main working topic proposed for the visiting professor</b>	
<p>1 – To describe the purpose and its importance for the area.</p> <p>2 – Is there inter or multidisciplinary of the proposed project?</p> <p>3 – What will be the contribution of the Specialist Visiting Professor for the program(s), if he/she succeeds in the selection process?</p> <p>4 – What will be the expected results?</p> <p>5 – What is the schedule to be executed?</p> <p>6 – Pertinence and impact of the project.</p>	
<b>Activities to be performed by the visiting professor (list here a summary of the activities and describe in the performance project (free format, maximum of 15 pages) to be attached)</b>	
<b>Teaching/Lecturing (Undergraduate Studies, Graduate Studies, academic supervision)</b>	
<b>Research</b>	
<b>Community Outreach</b>	
<b>Scientific production (preparation and/or publication of at least one paper or book</b>	

chapter per year of duration of the contract, or of an authorial book.

Other information considered relevant:

**ANNEX IV – SCORING CARD IN THE CURRICULUM VITAE ANALYSIS**  
**(Public Announcement no. 100/2021-PROGESP)**

FEDERAL UNIVERSITY OF RIO GRANDE DO NORTE	
<b>Evaluation Card of the ACADEMIC TITLES/QUALIFICATIONS EXAM (HIGHER EDUCATION)</b>	
<b>Public Announcement no.:</b>	
<b>Name of the Candidate:</b>	
<b>Area/Subject:</b>	
<b>Date:</b>	
<b>DETAILS</b>	
<b>GROUP I – TITLES AND ACADEMIC EDUCATION</b>	
1 – Full Professorship Titles	
1.1 – in the area of knowledge or subject which is the object of the selection process	
1.2 – in a related area	
2 – Doctoral degree	
2.1 – in the area of knowledge or subject which is the object of the selection process	
2.2 – in a related area	
3 – Certificate of completion of all credits completed in courses of Doctoral degree programs	
3.1 – in the area of knowledge or subject which is the object of the selection process	
3.2 – in a related area	
4 – Master's degree	
4.1 – in the area of knowledge or subject which is the object of the selection process	
4.2 – in a related area	
5 – Certificate of completion of all credits completed in courses of Master's degree programs	
5.1 – in the area of knowledge or subject which is the object of the selection process	
5.2 – in a related area	
6 – Specialization or improvement program/course or internship	
6.1 – in the area of knowledge or subject which is the object of the selection process	
6.2 – in a related area	

**Justification and Comments – Group I:**

DETAILS
<b>GROUP II – TEACHING/LECTURING ACTIVITIES – in the past 10 (ten) years, counted from the publication of the Public Announcement</b>
1 – Exercise of teaching in any levels of basic, technological or professional education
2 – Exercise of higher education teaching assistantship
3 – Participation in a supervised lecturing internship conducted in a higher education institution, during a stricto sensu graduate program, duly validated by the educational institution.
4 – Exercise of higher education lecturing (Undergraduate studies and/or Graduate Studies) in higher education institutions
5 – Participation in completed teaching/lecturing or pedagogical innovation programs and/or projects, with a minimum duration of 01 (one) year and with institutional certification
5.1 – (as) Coordinator
5.2 – (as) Member
6 – Supervision of defended undergraduate dissertation and undergraduate and/or specialization monograph
6.1 – in the area of knowledge which is the object of the selection process
6.2 – in related areas
7. Supervision of a defended and approved Master's degree dissertation
7.1 – in the area of knowledge which is the object of the selection process
7.2 – in related areas
8. Supervision of a defended and approved Doctoral degree thesis
8.1 – in the area of knowledge which is the object of the selection process
8.2 – in related areas
<b><u>Justification and Comments – Group II:</u></b>

DETAILS
<b>GROUP III – RESEARCH AND COMMUNITY OUTREACH ACTIVITIES (Published or registered in the past 10 (ten) years, counted from the publication of the Public Announcement.</b>
1. Published book, with ISBN.
1.1 – in the area of knowledge or subject which is the object of the selection process
1.1.1 – publication in an international scope publishing house/company
1.1.2 – publication in a national scope publishing house/company



1.2 – in a related area
1.2.1 – publication in an international scope publishing house/company
1.2.2 – publication in a national scope publishing house/company
2 – Multi-authored book (as organizer), with ISBN
2.1 – in the area of knowledge or subject which is the object of the selection process
2.1.1 – publication in an international scope publishing house/company
2.1.2 – publication in a national scope publishing house/company
2.2 – in a related area
2.2.1 – publication in an international scope publishing house/company
2.2.2 – publication in a national scope publishing house/company
3. Chapters in published books, with ISBN
3.1 – In the area of knowledge which is the object of the selection process
3.1.1 – international publication
3.1.2 – national publication
3.2 – in related areas
3.2.1 – international publication
3.2.2 – national publication
4. Papers published in specialized journals
5. Patent (the same patent will score in only 1 item)
5.1 – protocol with INPI
5.2 – request for examination
5.3 – national patent
5.4 – international patent
6. Technical-scientific or cultural product, in the area of knowledge which is the object of the selection process, awarded by a prestigious entity
6.1 – international
6.2 – national
7. Scientific journal editor, for at least 1 (one) year
8. Papers published (in full) in congress annals or similar
9. Abstracts published in conference proceedings or similar
10 – Supervision of a completed scientific initiation or community outreach scholarship certified by the institution
10.1 – in the area of knowledge or subject which is the object of the selection process
10.2 – in a related area
11. Participation in completed scientific, technological and innovation research projects, with a minimum duration of 01 (one) year, and with institutional certification
11.1 – (as) project coordinator
11.2 – (as) member

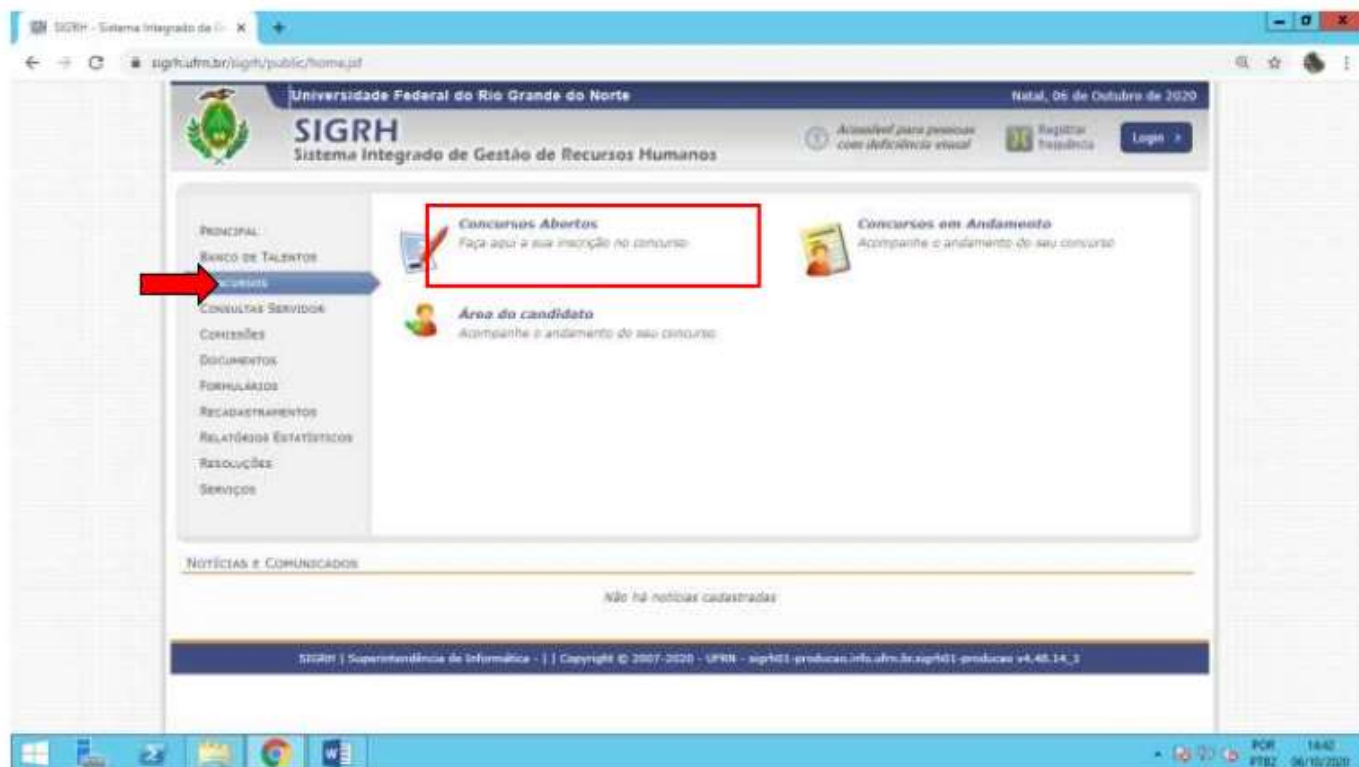
12. Participation in completed programs, projects and other community outreach actions, with a minimum duration of 01 (one) year, and with institutional certification
12.1 – (as) Coordinator
12.2 – (as) Member
13 – Participation in a community outreach course/program
13.1 – (as) Coordinator
13.2 – (as) Member
14 – Participation in the organizing committee of a national/international event
14.1 – (as) Coordinator
14.2 – (as) Member
15 – Participation in the organizing committee of a local / regional event
15.1 – (as) Coordinator
15.2 – (as) Member
16. Production of works of art published or participating in official exhibits/events (up to three), encompassing the areas of choreography, literature, music, theater, cinema, TV/Video, drawing, sculpture, photography, engraving, painting, installation
16.1 – international
16.2 – national, regional or local
<b><u>Justification and Comments – Group III:</u></b>

DETAILS
<b>GROUP IV – PROFESSIONAL MERIT AND ADMINISTRATIVE ACTIVITIES – In the past 10 (ten) years, counted from the publication of the Public Announcement.</b>
1. Participation as a full member in a permanent committee of CAPES, CNPq or the like
2. Participation in the Examining Committee of an Open Competitive Selection Process for the filling of the position of higher education institution professor/lecturer
a) in the area of knowledge or subject, which is the object of the selection process
b) in a related area
3. Participation in the Examining Committee of a Doctoral Thesis, excluding those in which the candidate is the thesis's supervisor/advisor
a) in the area of knowledge or subject, which is the object of the selection process
b) in a related area
4. Participation in the Examining Committee of a Master's degree Dissertation, excluding those in which the candidate is the dissertation's supervisor/advisor
a) in the area of knowledge or subject which is the object of the selection process


b) in a related area
5. Participation in the Examining Committee of an Undergraduate Dissertation or Undergraduate Monograph, excluding those in which the candidate is the dissertation/monograph's supervisor/advisor.
a) in the area of knowledge or subject, which is the object of the selection process
b) in a related area
6 – The exercise/holding of administrative positions
a) President / Provost (US) / Vice-Chancellor (UK) or equivalent positions
b) General Vice-President / Deputy Provost (US) / Pro-Vice-Chancellor (UK), Vice-President or Deputy Vice-President / Dean or equivalent positions, Directors or Vice-Directors of Centers/Colleges or equivalent positions
c) Coordinator or Vice-Coordinator of an Undergraduate program, of a stricto sensu Graduate Program, headship of a Department, or equivalent positions
d) Headship/Coordinations of Interdisciplinary Centers, Institutional Multi-User Labs, Permanent Art and Culture Groups, Incubators, Junior Company Tutorship, Supervision of Health Residencies
7 – Participation in Higher Collegiate Bodies and Permanent Institutional Committees, as long as it is not in the capacity of a native member, and as long as it does not overlap the same activity
8 – Exercise/Holding of positions in scientific and professional Institutions ( <b>minimum of 1 year</b> )
9 – Professional Activities, whether salaried or voluntary, in public, private or third sector institutions, or health residency preceptorship, related to the area of knowledge
10 – Honorary title awarded by a society or college of duly accredited specialists
10.1 – of international scope
10.2 – of national scope
11 – Professional or academic merit award
11.1 – of international scope
11.2 – of national scope
<b><u>Justification and Comments – Group IV:</u></b>

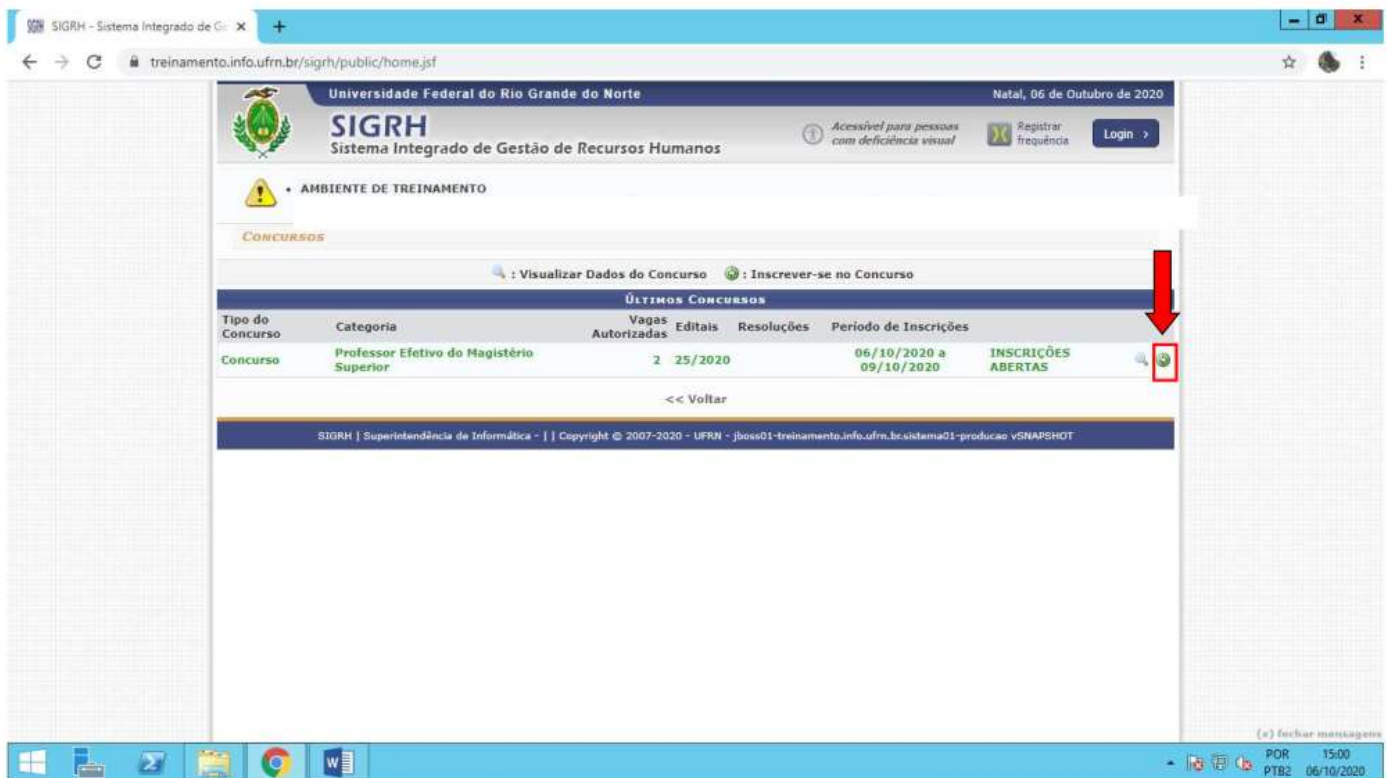
**ANNEX V – REGISTRATION TO THE SELECTION PROCESS  
(Public Announcement no. 100/2021-PROGESP)**

Visit the website [www.sigrh.ufrn.br](http://www.sigrh.ufrn.br) → Menu Concursos → Concursos Abertos [Open Competitive

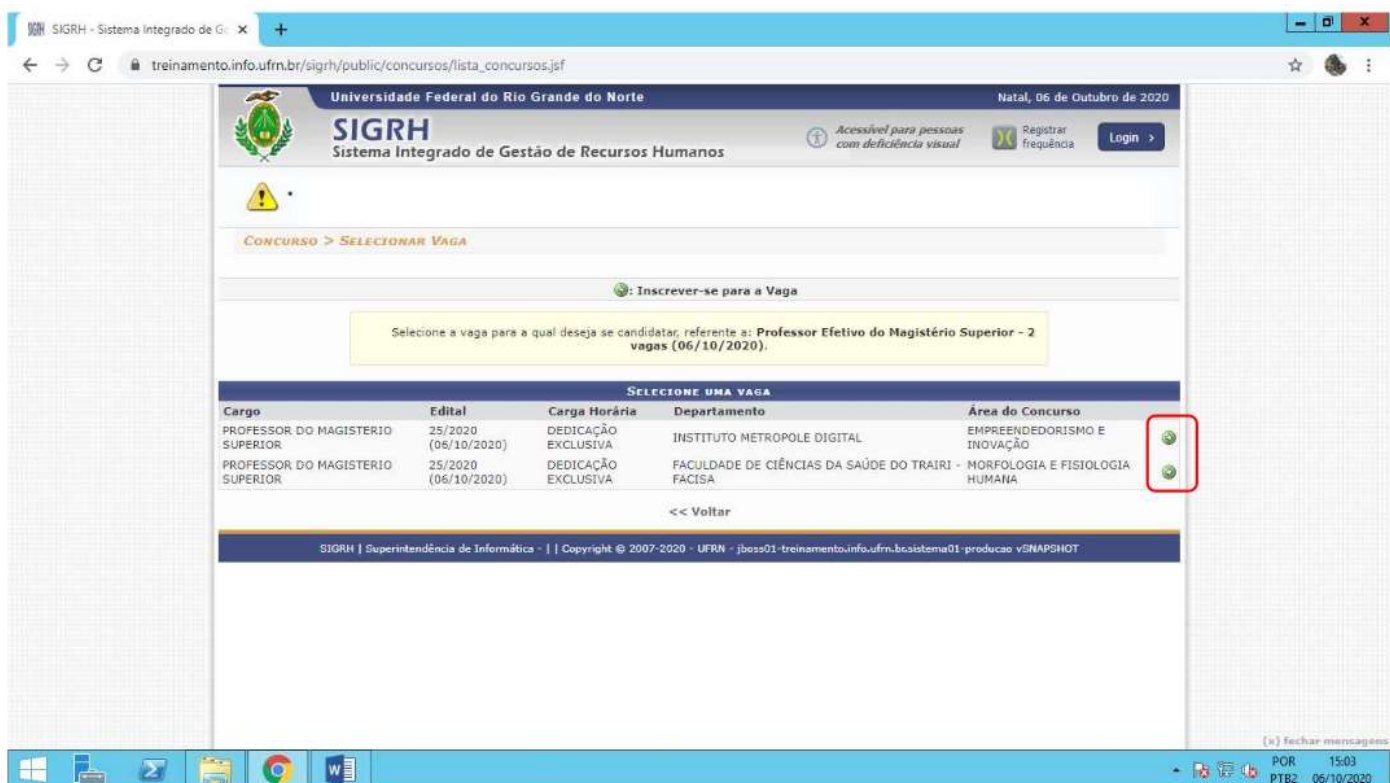


Selection Processes]

Locate the public announcement with open registration (they're in green color). Click on the  icon to register. By clicking on the magnifying glass, the candidate will have access to the public announcement, to the programs and other documents of the open competitive selection process

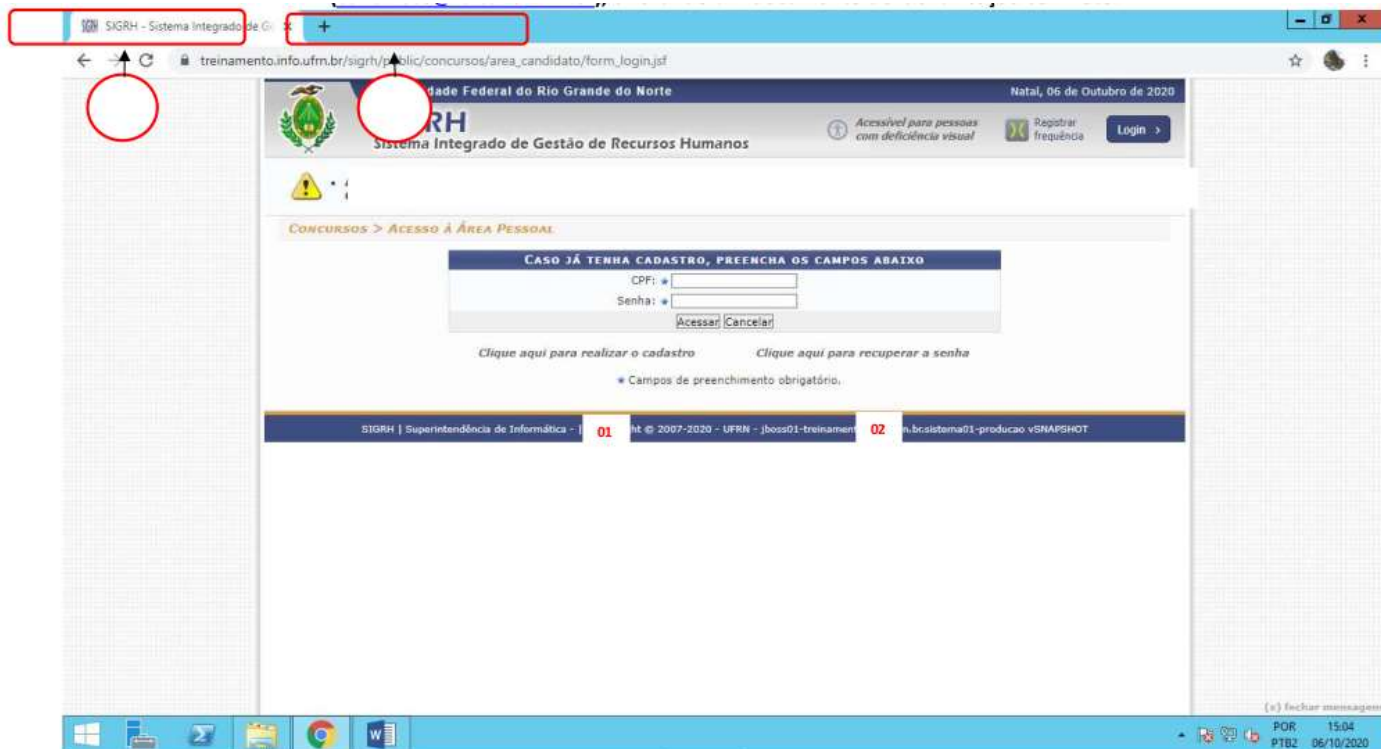


Select the vacancy you intend to apply to, by clicking on the  icon

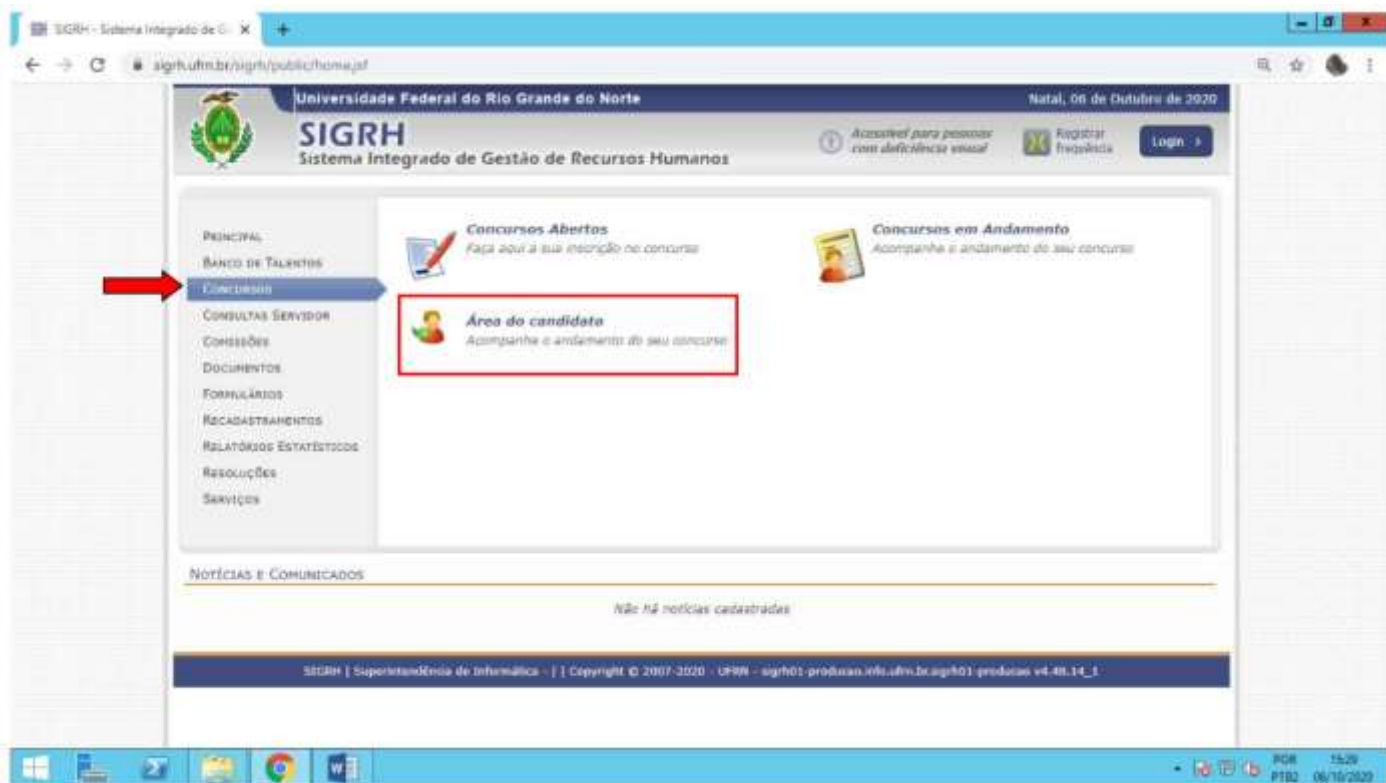


If this is the 1<sup>st</sup> open competitive selection process of the candidate at UFRN, you must click the option “*Clique aqui para realizar o cadastro* [Click here to fill out the registration data]” (01). If you have already participated in any previous open competitive selection process at UFRN, you will be asked to login using your CPF number and password. If the candidate can’t remember the password, select the option “*Clique aqui para recuperar a senha* [Click here to recover the password]” (02). **ATTENTION:** if the email address used during registration is outdated, before requesting the password recovery, the candidate must

request the updating of the email address to the Office of Open Competitive Selection Processes for Admission into the Public Service [Coordenadoria de Concursos] ([concursos@reitoria.ufrn.br](mailto:concursos@reitoria.ufrn.br)), by attaching an identification document with photo.



## ANNEX VI – ELECTRONIC ATTACHING OF DOCUMENTS (Public Announcement no. 100/2021 – PROGESP)





**Documentos do Candidato**

*Submissão e Visualização de documentos referentes a inscrição do candidato*

**Currículo e Documentos Comprobatórios**

*Submissão e Visualização de documentos comprobatórios da prova de títulos do candidato*

**Anexar MPAP e Documento com Foto**

*Submissão e Visualização do MPAP e Documento com Foto*

**Visualizar Informações da Comissão Examinadora**

*Visualiza a composição da comissão examinadora responsável pela área do concurso*

**Comprovante/Histórico de Submissão do MPAP e Documento com Foto**

*Visualização de Comprovante e Histórico de Submissão do MPAP e Documento com Foto*

**Solicitar Impugnação da Comissão Examinadora**

*Entrar com uma solicitação de impugnação para a comissão examinadora*

**Visualizar Solicitações de Impugnação para Comissão Examinadora**

*Visualiza as informações das solicitações de impugnação para comissão examinadora*

**Solicitar/Consultar Pedido de Reconsideração**

*Entrar com um pedido de consulta ou reconsideração*

**Atas e Resultados do Concurso**

*Visualiza as atas e documentos referentes ao concurso*

**Solicitar/Consultar Recurso**

*Entrar com uma solicitação de recurso para o resultado do concurso*

**Solicitar/Consultar Requerimento**

*Entrar com um pedido de requerimento*

**ANNEX VII – VERIFYING THE RECEIPT/HISTORY OF SUBMISSION OF DOCUMENTS**  
**(Public Announcement no. 100/2021-PROGESP)**



**Documentos do Candidato**

*Submissão e Visualização de documentos referentes a inscrição do candidato*



**Currículo e Documentos Comprobatórios**

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